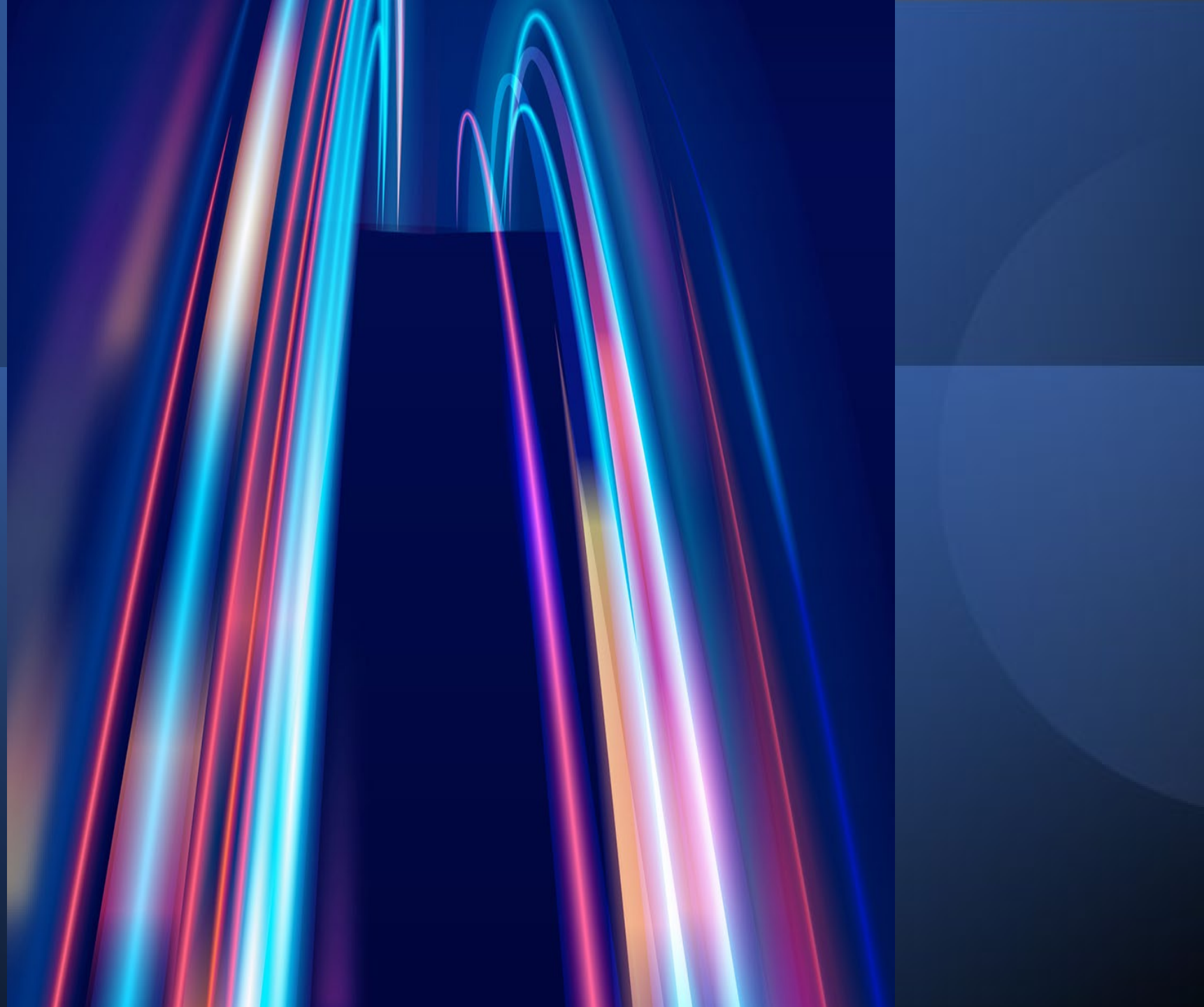


Steven J. Bolen, PRP  
NAP National Training Conference

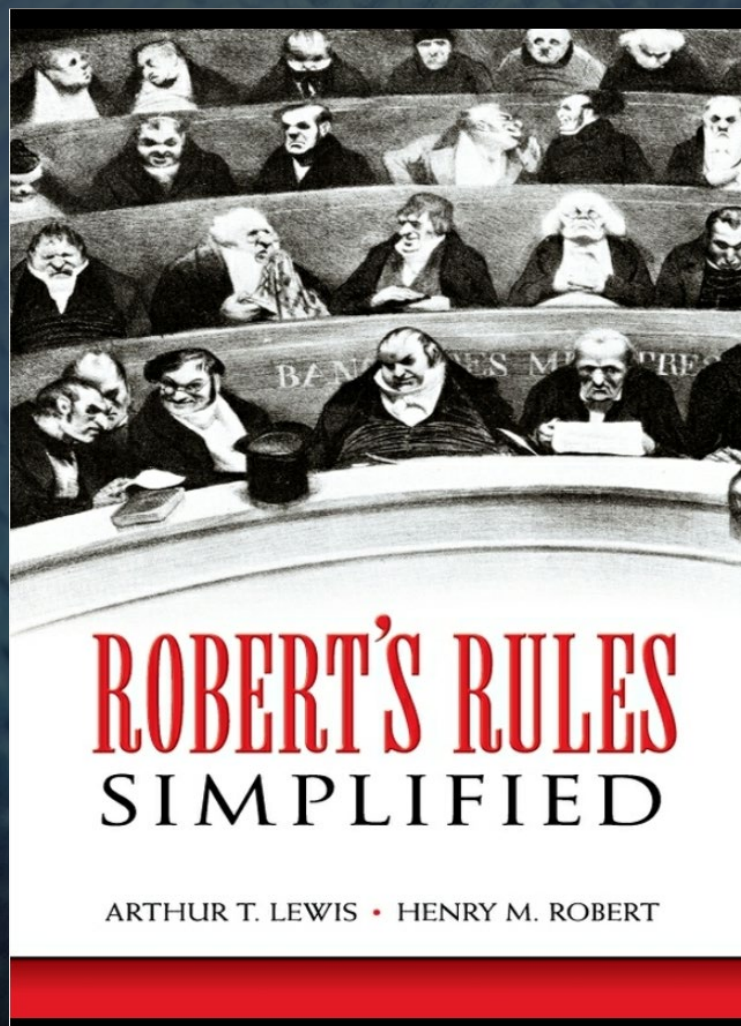
# Lessons from the Sidecar



# What is the Parliamentarians Role?

Passive?  
Active?

# The Principles of Parliamentary Law



# The Roles of the Parliamentarian

THE LAW OF  
THE SIDE CAR

The Chair

THE LAW OF  
THE  
SHEEPDOG

Members

THE LAW OF  
THE  
WATCHTOWER

Organization

# The Law of the Side Car



# Military Motorcycles with Sidecars



# Motorcycles with Sidecars From Movies



# Motorcycles with Sidecars From Television Shows





RIDING A SIDECAR MOTORCYCLE

**IT'S EASIER  
THAN YOU THINK!**



**GOOD  
SPARK  
GARAGE**



# Motorcycles with Sidecars for Racing



**ISLE OF MAN TT**  
ISLE OF MAN



**WHAT A SPEED!**



Top 12

99	Ser	↑
111	Goo	↓
83	Cha	↑
73	Smi	↑
69	Hai	↓
19	McK	↓
45	Ric	↑
89	Wii	↑
67	McA	↓
77	Plo	↓
13	Pet	↓

Flag: Green

Sidecars - Tourist Trophy - Race 3

Laps To Go: 3

sky sport NEXT

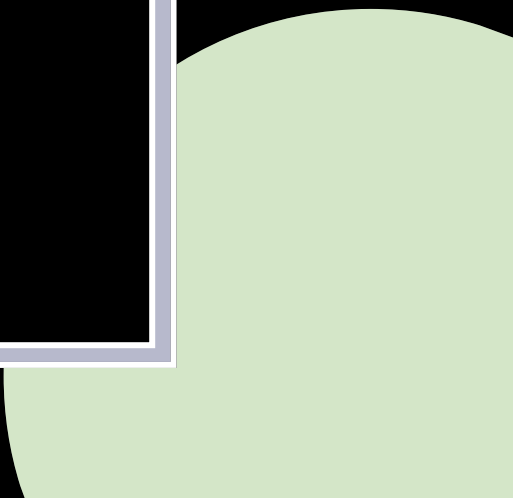
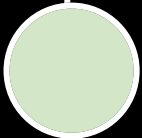
# The Driver does the Driving



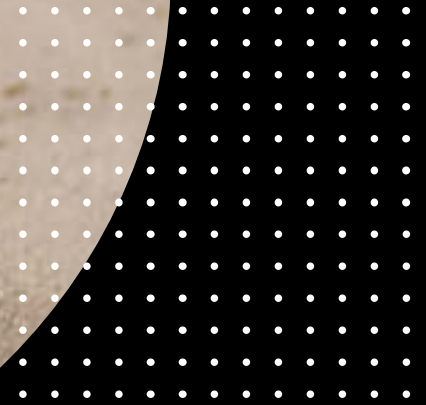
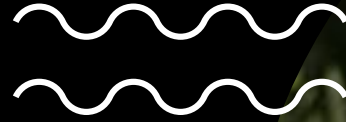


RONR: 47:46

“The parliamentarian’s role during a meeting is purely an advisory and consultative one—since parliamentary law gives to the chair alone the power to rule on questions of order or to answer parliamentary inquiries.”



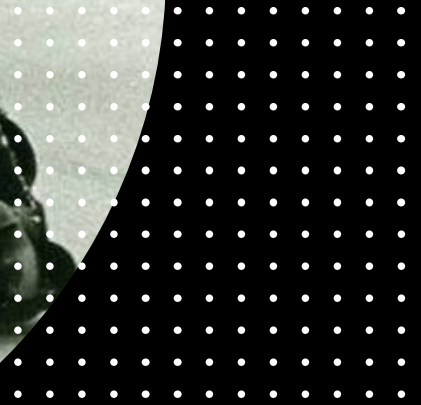
It's Not  
about the  
Scenery



RONR: 47:51

“There should be an understanding between the parliamentarian and the presiding officer that there will **probably be occasions** when it may be essential for the chair to listen to suggestions being made by the parliamentarian, even if it means momentarily not giving full attention to others or asking the assembly to stand at ease during the consultation

# It's All About Trust

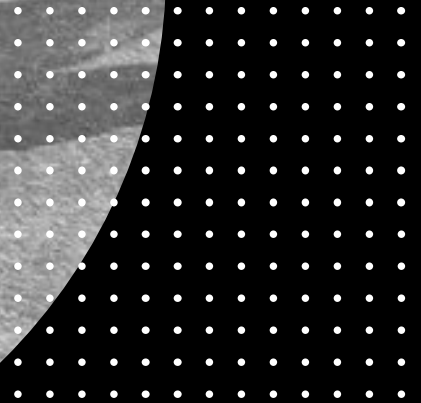
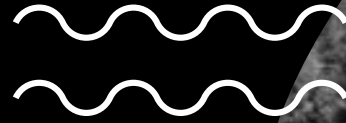
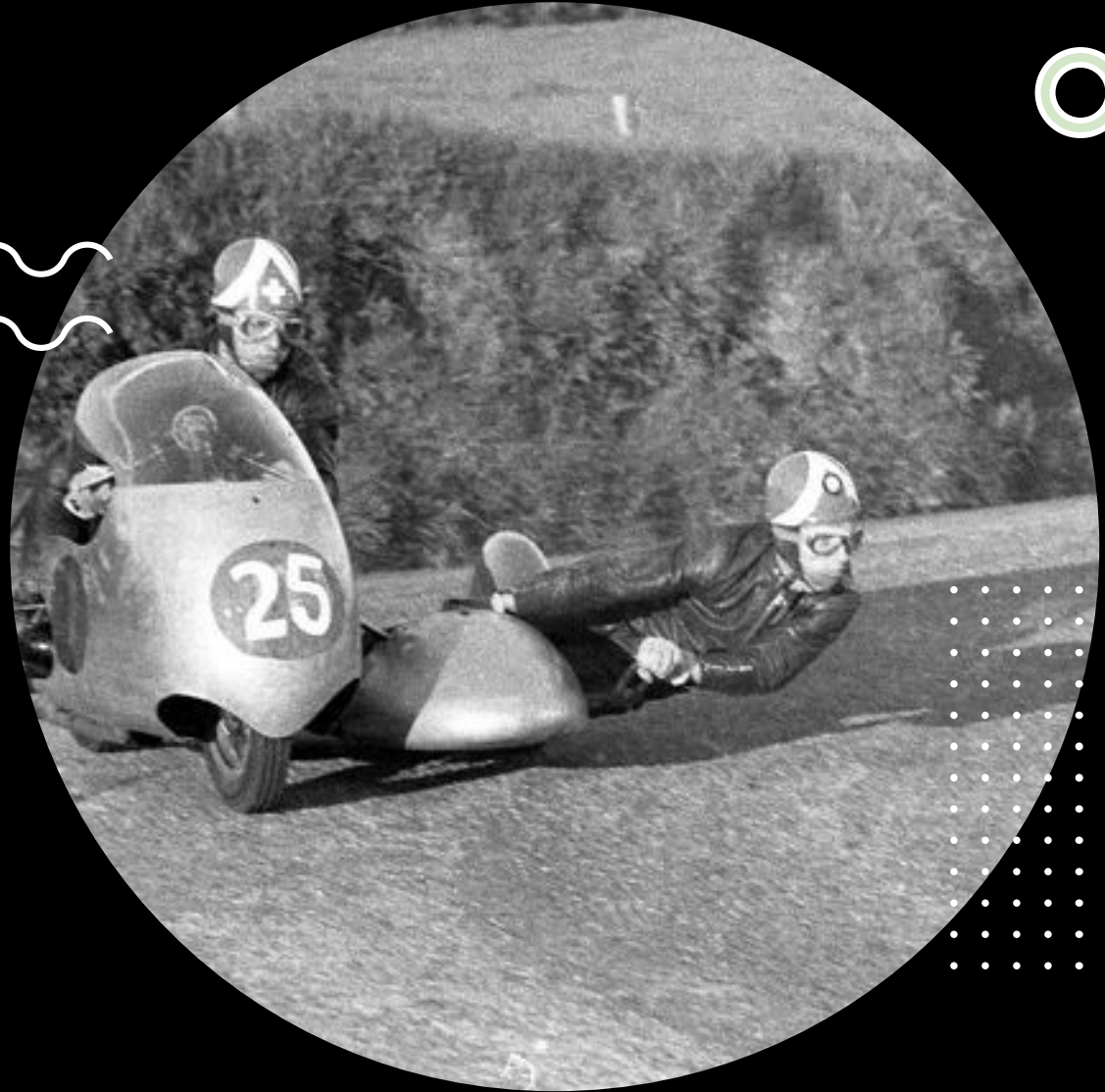


## Parliamentary Law Pg. 326

“As has been stated previously, the president is not obliged to follow the advice of the parliamentarian. But no self-respecting parliamentary expert would continue ... where the advice given is not followed... It is better to have no guide than to have one in whom the responsible head has not confidence and whose advice will not be followed.



# Throwing Your Weight Around





## Demeter's Manual of Parliamentary Law and Procedure

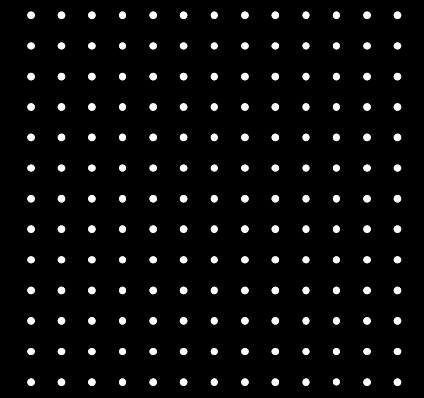
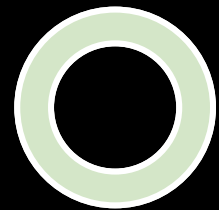
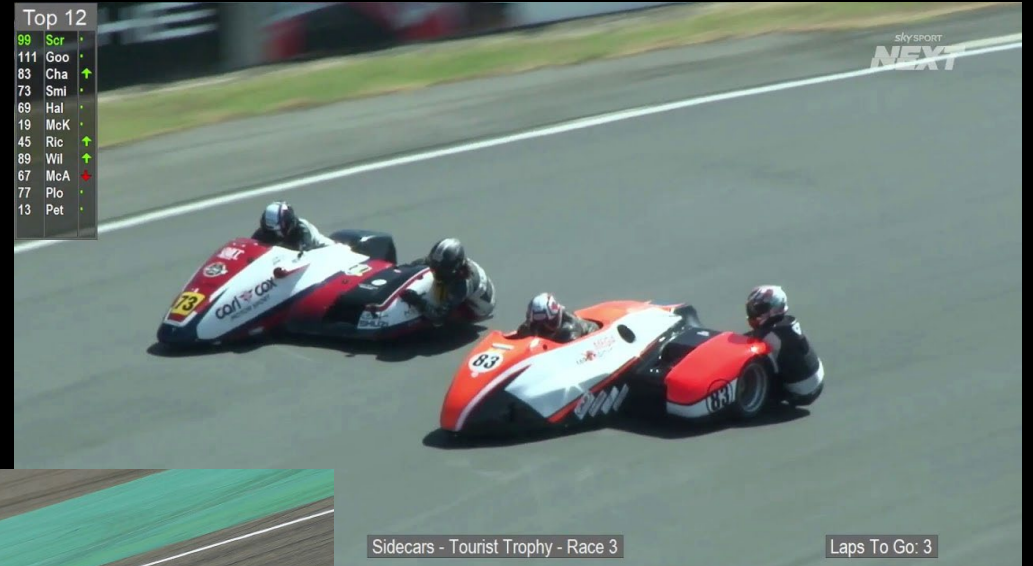
“May point out errors to the Chair. When serious errors in the conduct of business are noticed, the parliamentarian may call them to the attention of the Chair in the manner previously agreed between him and the Chair, for the parliamentarian is essentially an advisor, not a reformer.



## AIP Standard Code of Parliamentary Procedure

“The Parliamentarian is responsible for seeing that no procedural details are overlooked, for anticipating procedural strategy, and for being certain that all parliamentary requirements are observed.

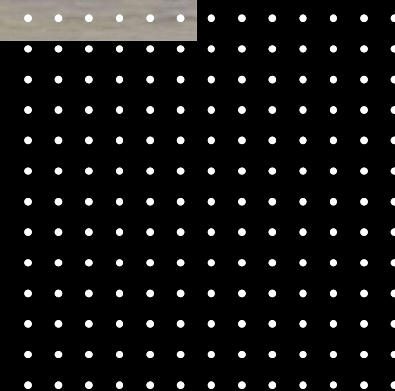
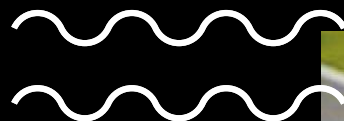
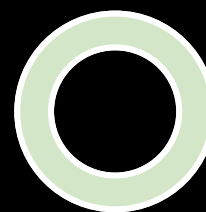
The Right  
Action at the  
Right Time  
Makes All the  
Difference





RONR: 47:50

“It is also the duty of the parliamentarian ... to call the attention of the chair to any error in the proceedings that may affect the substantive rights of any member or may otherwise do harm.



# The Passenger:

- Lets the driver drive
- Doesn't just enjoy the scenery
- Gains Trust
- Knows when to be assertive
- Knows that the right action at the right time makes all the difference

# The Law of The Sheepdog





RONR: 47:49

“There is no set rule for the number of additional functions a parliamentarian may be asked to perform as a permanent appointee, such as teaching classes, holding office hours during conventions, and the like.



Sheep Will Be  
Sheep





# Motion Charts

	Motions	Purpose	In Interrupt	Requires a Second	Debatable *	Amendable	Vote Required	Can Be Reconsidered
PRIVILEGED MOTIONS - Deals with special matters of immediate importance to the business of the assembly	Fix the time to which to Adjourn <sup>1</sup>	Sets a time for the continuation of the present meeting	No	Yes	No	Yes	Majority	Yes
	Adjourn <sup>1</sup>	Ends the meeting	No	Yes	No	No	Majority	No
	Recess <sup>1</sup>	Provides a short break when business is pending which does not close the meeting	No	Yes	No	Yes	Majority	No
	Question of Personal Privilege	Permits urgent requests related to the rights and privileges affecting the assembly	Yes	No	No	No	Decided by Chair	No
	Call for the Orders of the Day	Secures adherence to the order of business (the agenda)	Yes	No	No	No	Call of one member <sup>2</sup>	No
SUBSIDIARY MOTIONS - Aids the assembly in handling or disposing of a main motion	Lay on the Table	Sets a motion aside temporarily for more urgent business	No	Yes	No	No	Majority	No
	Previous Question <sup>3</sup>	Closes debate	No	Yes	No	No <sup>4</sup>	Majority <sup>5</sup>	Yes <sup>6</sup>
	Limit or Extend Debate <sup>1</sup>	Lengthens or shortens the debating time	No	Yes	No	Yes	Majority <sup>7</sup>	Yes
	Postpone to a Certain Time <sup>1</sup>	Defers action on a pending motion to a definite time	No	Yes	Yes	Yes	Majority	Yes
	Refer to a Committee or Commit <sup>1</sup>	Places business in the hands of a committee	No	Yes	Yes	Yes	Majority	Yes
	Amend	Modifies the wording of a pending motion	No	Yes	Yes <sup>10</sup>	Yes <sup>8</sup>	Majority	Yes
	Postpone Indefinitely	Rejects (or kills) a main motion without voting on it directly	No	Yes	Yes <sup>8</sup>	No	Majority	Yes; Affirmative vote only
MAIN MOTION - Introduce new business	Main Motion	Brings business before the assembly	No	Yes	Yes <sup>11</sup>	Yes	Majority	Yes
	Committee Reports	Seeks approval of committee recommendation	No	No	Yes <sup>12</sup>	Yes	Majority	Yes
INCIDENTAL MOTIONS - Relates to the pending business and must be decided immediately	Point of Order	Enforces the rules of the organization	Yes	No	No	No	Decided by Chair	No
	Appeal	Secures a parliamentary ruling of the group, and not the chair	Yes	Yes	Yes <sup>13</sup>	No	Majority in 13	Yes
	Suspend the Rules	Sets aside a special or parliamentary rule	No	Yes	No	No	Majority <sup>14</sup>	No
	Object to Consideration of a Question <sup>14</sup>	Avoids the consideration of an original main motion	Yes	No	No	No	2/3 <sup>15</sup>	Negative Vote Only
	Division of a Question	Considers separately a motion that has several distinct parts	No	Yes	No	Yes	Majority	No
	Consideration by Paragraph (Seriatim)	Allows debate and amendment of a series of sections, paragraphs or articles	No	Yes	No	Yes	Majority	No
	Division of the Assembly	Verifies the accuracy of a voice vote by having members stand	Yes	No	No	No	none	No
	Request for Information	A nonparliamentary question about the pending business	Yes	No	No	No	none	No
	Parliamentary Inquiry	Parliamentary question	Yes	No	No	No	none	No
	Close Nominations	Ends nominations	No	Yes	No	Yes	2/3 <sup>16</sup>	No

# Teaching Sheep to be Sheep

Don't try to teach  
them to be Sheepdogs  
or Shepherds



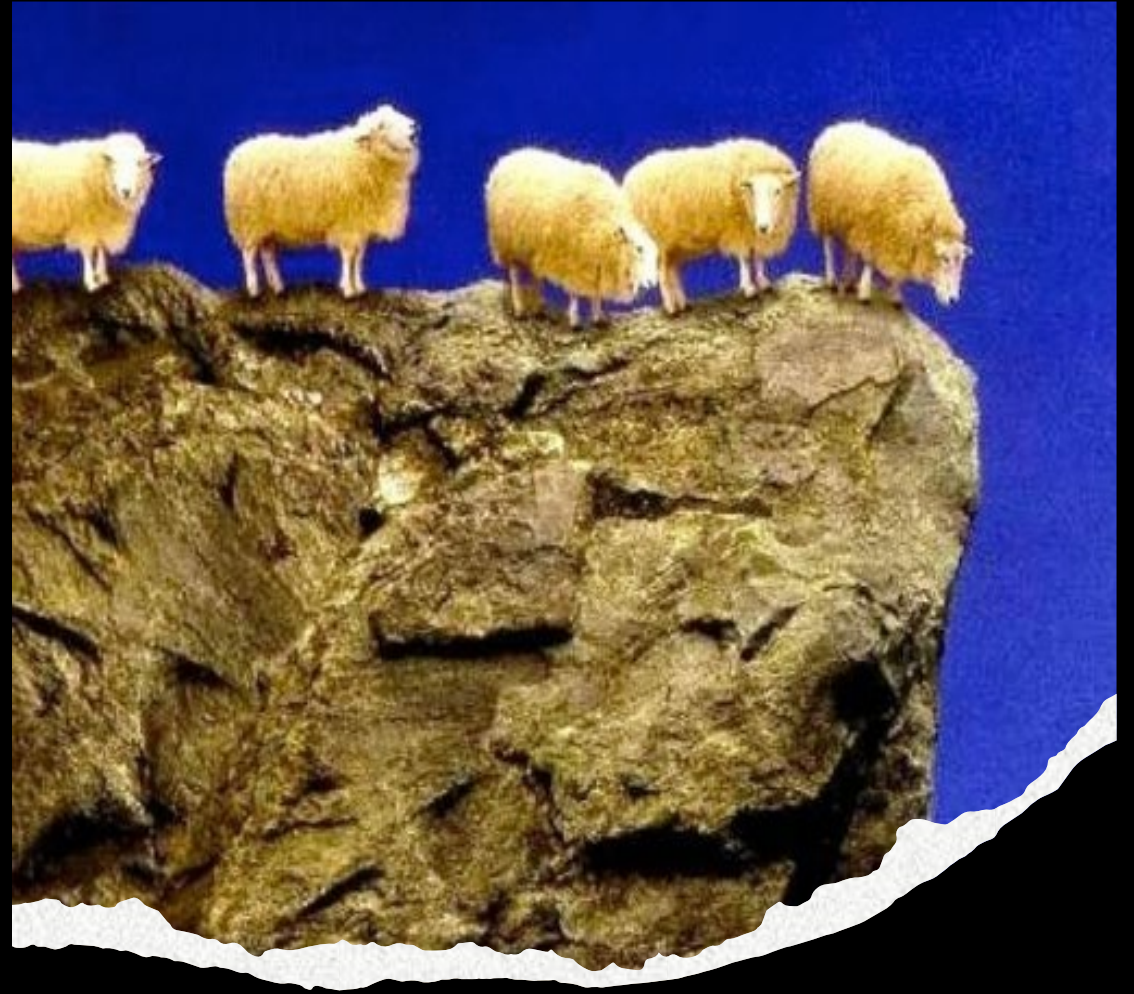
# Keeping the Sheep from Getting Lost



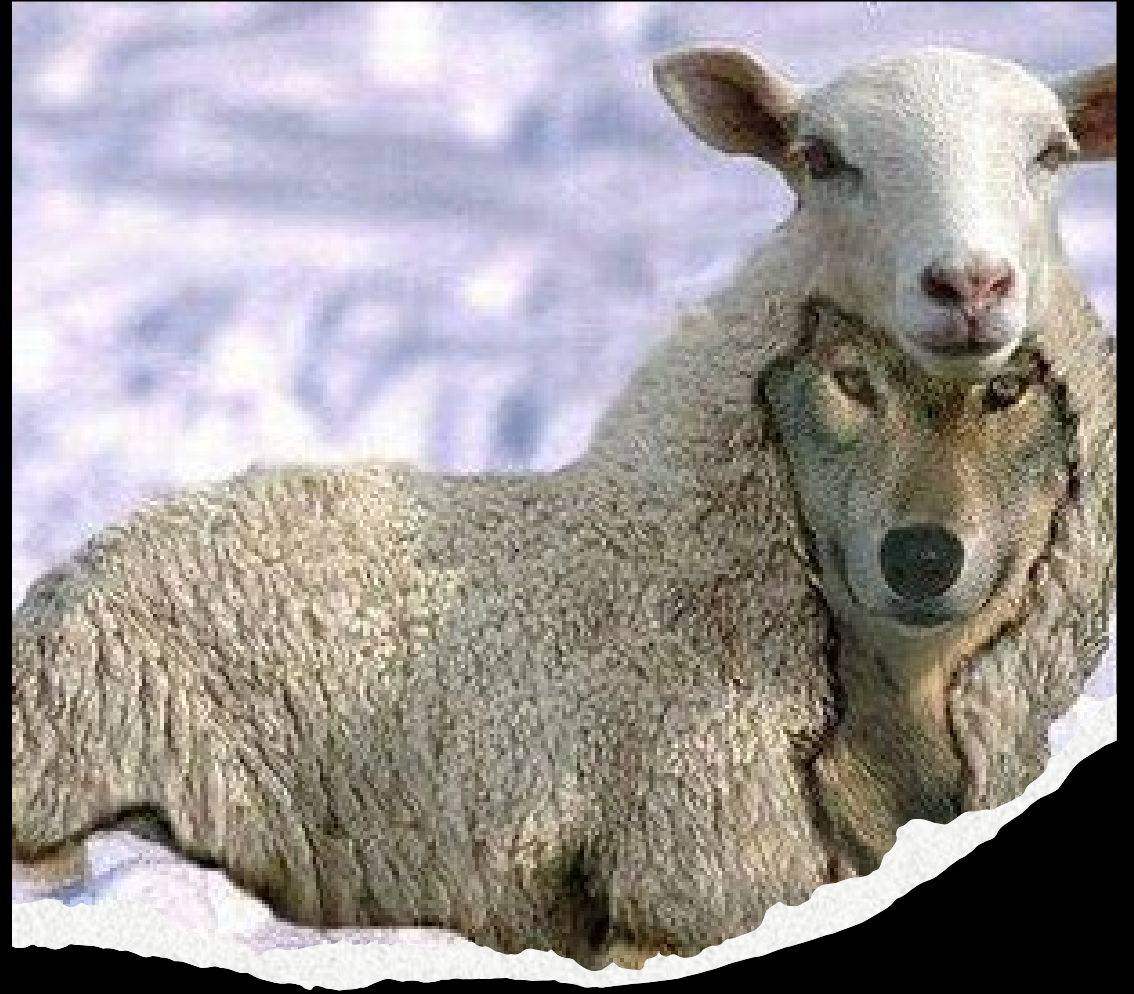
Office hours



Protecting  
the Sheep  
from  
Themselves



# Protecting the Sheep From Predators





# Robert's Rules Online (4<sup>th</sup> Edition)

## Robert's Rules Online: RulesOnline.com

Robert's Rules of Order Revised, Fourth Edition, with Up-to-Date Annotations!

### Welcome to the New, Improved Robert's Rules of Order Online!

According to *Robert's Rules of Order*, parliamentary procedure is based on the consideration of the rights: of the majority, of the minority (especially a large minority greater than one-third), of individual members, of absentee members, of all of these groups taken together.

"The application of parliamentary law is the best method yet devised to enable assemblies of any size, with due regard for every member's opinion, to arrive at the general will on the maximum number of questions of varying complexity in a minimum amount of time and under all kinds of internal climate ranging from total harmony to hardened or impassioned division of opinion."

*[Robert's Rules of Order Newly Revised [RONR (11th ed.)], Introduction, p. liii]*

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Robert's Rules of Order  
**RulesOnline**

What You  
Need to  
Know

# Robert's Rules Online (4<sup>th</sup> Edition)

	
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## Robert's Rules of Order Revised

by General Henry M. Robert

1915 Version, Public Domain

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    4. Motions and Resolutions  
    5. Seconding Motions  
    6. Stating the Question  
    7. Debate

Sheepdogs  
Make the  
Shepherd  
Look Good



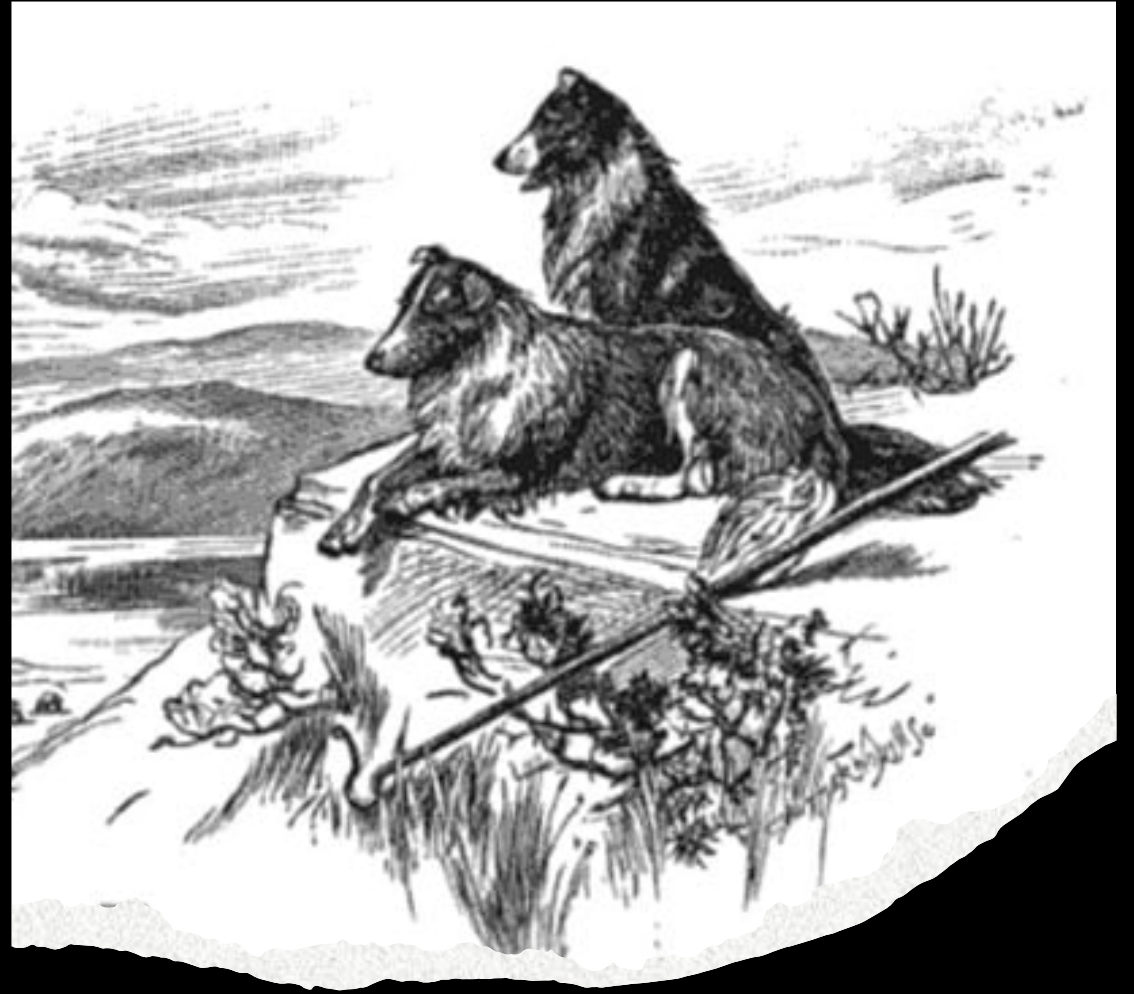
# Protecting the Sheep



"I understand your concerns, but there's a chain of command.  
Have you spoken to the sheepdog?"

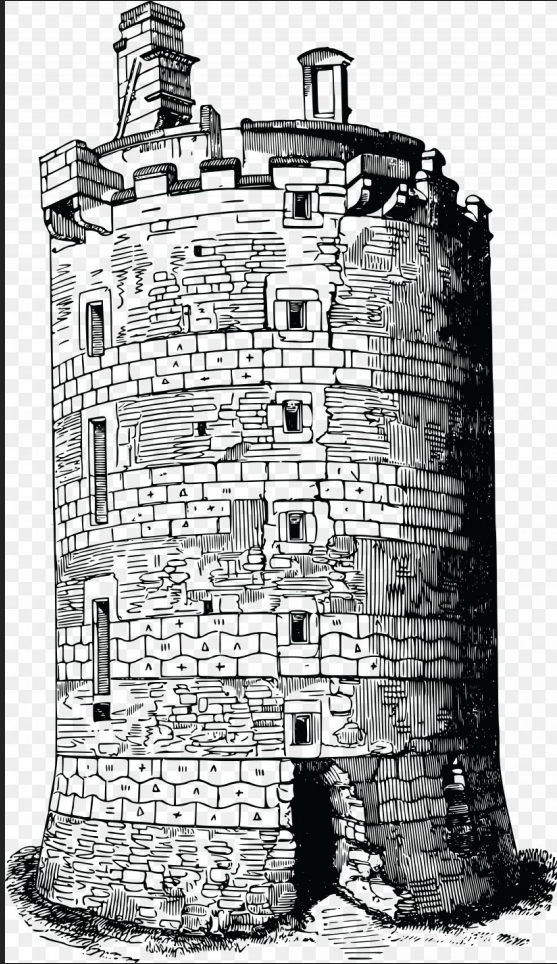
# The Sheep Dog:

- Knows sheep will be sheep
- Protects the sheep
- Makes the Shepherd Look the best



# Law of the Watch Tower





The Watchman  
Is Alert  
to Dangers

# Hierarchy of Documents

Federal Law, Regulations, and Tax Law

State and Local Laws

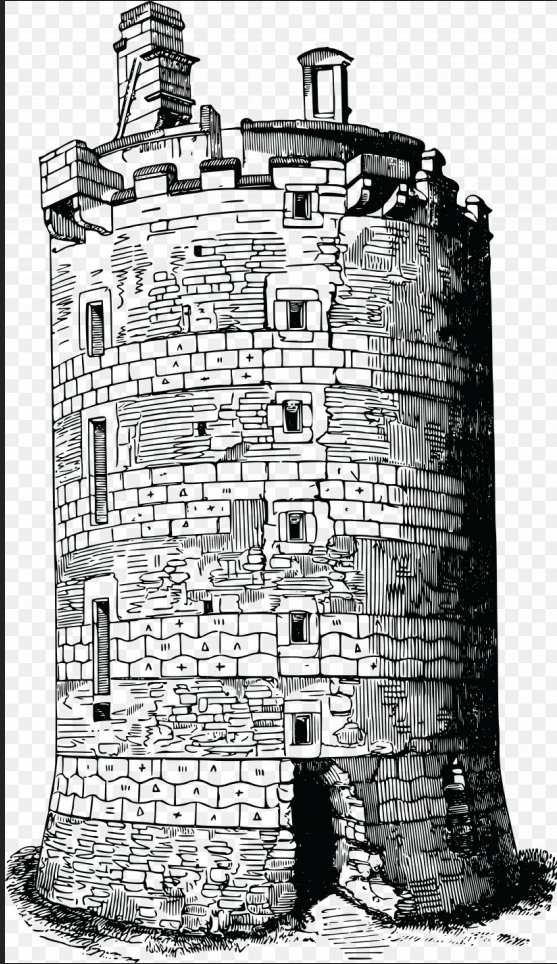
Rules from Parent Organization

Bylaws and Rules

Parliamentary Authority

*The Hierarchy of Governing Documents*





The Watchman  
Must Stay  
at His Post



Parliamentary Law Pg. 326

“In some large national organizations, there are many difficult questions involving interpretation of the bylaws and rules arising during the year in connection with the work of their own officers and of the subordinate societies.

# Statutory Documents



Elections Business Services Notary, Apostilles & Authentications Rules & Open Meetings International Relations Forms & Other Services



Business Basics  
Business Start-Up Information  
Business Forms  
Filing Options  
Fee Schedule  
Copies & Certificates  
Access Entity Information  
Registered Agents  
Nonprofit Organizations  
Foreign or Out-of-State Entities

## Information on the Texas Business Organizations Code

The [Texas Business Organizations Code](#) (BOC) has replaced the following statutes:

- Texas Business Corporation Act
- Texas Non-Profit Corporation Act
- Texas Professional Corporation Act
- Texas Professional Association Act
- Texas Miscellaneous Corporation Laws Act
- Texas Revised Partnership Act
- Texas Revised Limited Partnership Act
- Texas Limited Liability Company Act
- Texas Real Estate Investment Trust Act
- Texas Cooperative Association Act
- Texas Uniform Unincorporated Nonprofit Association Act

### ELECTION CODE

#### TITLE 1. INTRODUCTORY PROVISIONS

##### CHAPTER 1. GENERAL PROVISIONS

Sec. 1.001. SHORT TITLE. This code may be cited as the Election Code.

Acts 1985, 69th Leg., ch. 211, Sec. 1, eff. Jan. 1, 1986.

Sec. 1.0015. LEGISLATIVE INTENT. It is the intent of the legislature that the application of this code and the conduct of elections be uniform and consistent throughout this state to reduce the likelihood of fraud in the conduct of elections, protect the secrecy of the ballot, promote voter access, and ensure that all legally cast ballots are counted.

Added by Acts 2021, 87th Leg., 2nd C.S., Ch. 1 (S.B. 1), Sec. 1.04, eff. December 2, 2021.

## JW NEWS

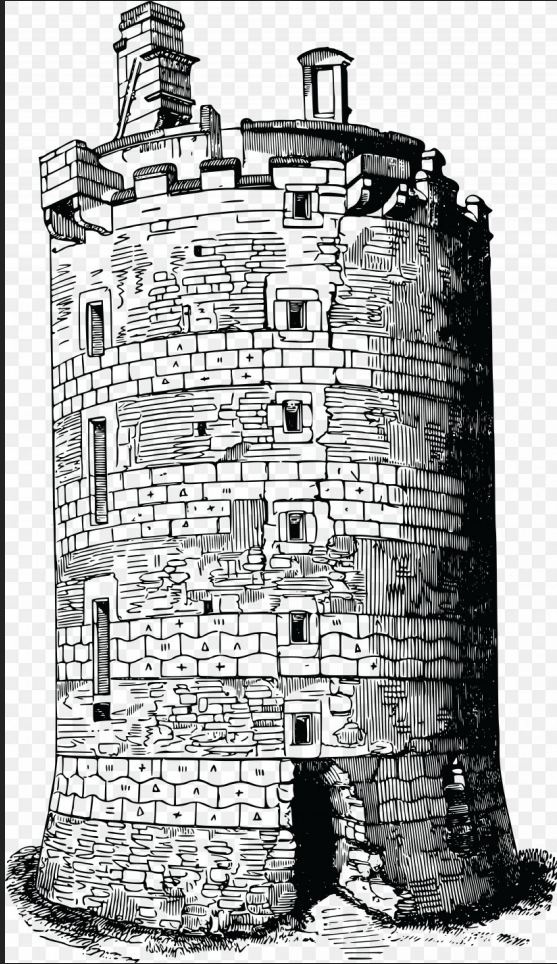
### New Texas Business Organizations Code Legislation for 2021

September 1, 2021 | Insights

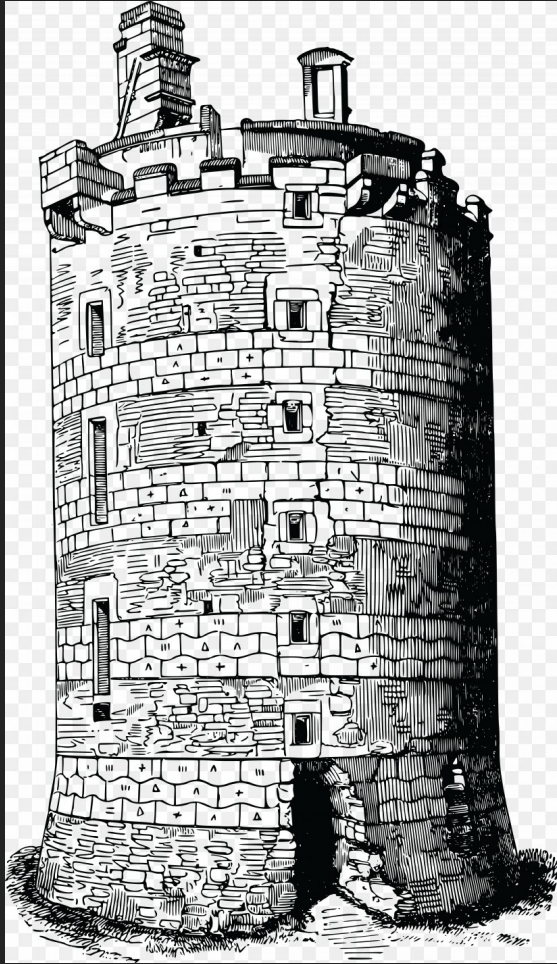
Share this article: [in](#) [t](#) [f](#) [e](#) [p](#)

By [Byron Egan](#) & [Gavin Justiss](#)

Several key bills amending the Texas Business Organizations Code (TBOC) and Texas Business & Commerce Code (TBOC) were passed in the 87th Texas Legislature, Regular Session (the "2021 Legislative Session"), which convened on January 12,



# The Watchman Alerts the Garrison



The Watchman  
Sees First  
and  
Sees Farthest

# Stay Alert!

- Finances
- Legal Requirements
- Coup Attempts
- Bullying
- Outside Reputation
- Tax Code Status
- Theft: Property and Otherwise

# Making Others Look Better

A good Passenger makes the Driver appear more skillful

A good sheepdog makes the Shepherd appear more engaged

A good Watchman makes the Commander look wiser



## The ULTIMATE GOAL

“Gee, that guy was a great Chair. I’m not sure why we need a Parliamentarian anyway?”





# Key Skills for Parliamentarians

- Rules
- People
- Impartiality
- Trustworthy



# Key Behaviors for Parliamentarians

- Dress the Part<sup>\*</sup>
- Name Badge
- Be Available to All
- Be Prepared

<sup>\*</sup> Lesson from Lorenzo Cuesta, PRP 2021 NAP Conference



## Lessons from the Sidecar

- Be a Good Passenger
- Be a Good Sheepdog
- Stay Vigilant

The Key to Democracy is  
Participation

and

The Key to Participation is  
Knowledge

- [Steven@RulesDoneRight.com](mailto:Steven@RulesDoneRight.com)
- RulesDoneRight.com
- Partocracy.substack.com
- 214-364-8465
- Amazon:  
<https://amzn.to/3QmMG6R>

